



## Public Works Department

555 Liberty Street SE / Room 325 • Salem OR 97301-3513 • Phone 503-588-6211 • Fax 503-588-6025

Tournament Directors, Coaches, Team Managers and Parents,

As we are dealing with playing a tournament in a government ran facility, we are being held to some very strict guidelines set by the Governor's office, the Oregon Health Authority, Marion County and the City of Salem Manager's Office. We realize that this is not the way we all would like the tournaments to be run. But with all the guidelines and regulations, our staff has worked very hard with the officials in power to be able to run these events for the players and their families.

You are receiving this as you are the person(s) in charge of your team and you need to pass these rules and regulations on to your families. If a parent, player or coach does not follow these set rules, we will talk to the head coach. If it is not corrected by the coach, the team will be asked to leave the facility and be disqualified from the tournament, and possibly all other tournaments at Wallace Marine Park in 2020.

After running tournaments over the last two weeks, we have been informed that we are still in charge of making sure that everyone in the park for any event complies with our policies and it is our responsibility to make sure they follow the social distancing guidelines set by the Governor's office. This includes the people outside of the complex if they are watching the games in our complex. As stated before, if an official of the City of Salem requests your fans to spread apart and social distance from anyone that is not in their direct household (shares the same home full time) and your spectators for your team do not follow the request, the coach will then be asked to encourage them to follow the request. If the coach is not able to or willing to help enforce the request, the team will forfeit the game and be disqualified from the tournament. Also, teams are not to have gatherings in the parking lot after they are done playing, even in the parking lot there are guidelines the City is being asked to enforce and must be followed. **These guidelines are not an option if we are going to run tournaments at City of Salem facilities.**

After feedback received from last weekend, we are going to have a bathroom pass system for the fans sitting outside the park.

- We will have 3 bathroom passes at the front gate. Two people will be allowed to enter the park with one bathroom pass. Masks are required for anyone entering the complex.
- Anyone using a bathroom pass will have to sign a contact sheet with their name, phone number and the team they are watching.
- These passes only allow you to go in and use the restroom and leave the park directly afterwards.
- Anyone staying in the park or stopping to watch games will forfeit their team's right to use the restroom pass. If this happens, the team will lose all wristbands required for entry except for two coaches and players.
- A second offense will be cause for the team to be disqualified from the tournament and possibly all tournaments in 2020 for Wallace Marine Softball Complex.

### Transportation and Utility Operations

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Salem OR 97302-1209  
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Fax 503-588-6480

### Parks Operations

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### Willow Lake Water Pollution Control Facility

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Keizer OR 97303-6179  
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